



RÉSEAU DE RECHERCHE
EN SANTÉ DE LA VISION

FIRST APPLICATION FOR SUPPORT OF A COMMON INFRASTRUCTURE VISION HEALTH RESEARCH NETWORK

2018 - 2019 Competition

INSTRUCTIONS

Goal

The goal of the Common Infrastructures program is to provide resources and tools for researchers of the Vision Health Research Network (VHRN) that they could not otherwise afford, in an effort to promote vision research in Quebec.

Impact of the program

The VHRN common infrastructures have become essential to several laboratories of the Network. Their impact is undeniable in terms of number and quality of scientific articles published in peer-reviewed journals, presentations at provincial, national and international conferences, and research funds. Research based on the use of these infrastructures has, on several occasions, strategically influenced knowledge transfer and implementation of new practices. For instance, the VHRN Database Visual Impairment & Rehabilitation has notably influenced policy for low vision care in Quebec. The Common Infrastructures program is by far considered as being the most useful and most efficient of the VHRN programs and we intend for it to remain so.

Eligible infrastructures

The types of infrastructures currently allowed are listed below. For funding of other types of infrastructure, please consult with the executive committee of the Network.

- ∪ Cell, tissue or other biological material database
- ∪ Genetic databases
- ∪ Clinical databases
- ∪ Registries
- ∪ Common technical platforms
- ∪ Tools to measure visual function (development and validation of questionnaires, etc.)

Equipment, even for multiple users, is not typically the type of infrastructure supported by the Network. An exception could be made for the maintenance and/or development of an apparatus to be used by a very large number of researchers members of the Network. User fees are not supported by this program (usually covered by operating grants).

The Network will not fund an infrastructure that will benefit only a small group of researchers or a single team. To be financed by the Network, the common infrastructure must benefit several researchers from several teams, and ideally from several institutions. The common infrastructure must be readily available to all Network members upon request.

Ethics

In the case of a clinical registry, clinical database, genetic material, or tissue bank, the endorsement by the Ethics committee of the institution responsible for the bank or the registry is a mandatory prerequisite to any access and/or use of this data bank or registry.

Evaluation Criteria

Applications for common infrastructures maintenance funding will be evaluated according to the same performance criteria as those established by the FRQS for the evaluation of its Thematic Networks. These same criteria are also specified at the top of each section of this form, as well as in the VHRN Scientific Report form.

Amount and duration of grants

The financial support of a common infrastructure is granted for one fiscal year (April 1, 2018 to March 31, 2019). The maximum budget for an infrastructure is \$ 20,000. Occasionally, on demonstration of a particularly high performance, this amount may rise to \$ 25,000. In all cases, the amount will depend on the availability of funds. Funding is renewable upon completion of a scientific report and a duly completed renewal application.

Documents to submit

The application must be submitted **as single PDF document including, in the following order:**

- 1) The 'FIRST APPLICATION FOR THE SUPPORT OF A COMMON INFRASTRUCTURE' form duly completed
- 2) Letters of support when applicable (certificate of partnership)
- 3) Common CV of the researcher who manages the infrastructure (FRQS, CIHR or NSERC format).

Commitment

- 1) It is mandatory to mention support from the FRQS Vision Health Research Network in any publication or presentation resulting from the use of an infrastructure funded by the Network. The manager of an infrastructure funded by the Network (i.e. who endorses the application) is responsible to ensure compliance of this rule by each of the users of that infrastructure. Acknowledging the VHRN is free and it is a useful tool to demonstrate the impact of the VHRN.
- 2) Research resulting from the use of this infrastructure must be presented at the Annual Meeting.

Scientific Report

For all funded common infrastructures, a scientific report including scientific impacts and leverage effects must be completed at the end of the grant. In the case of a renewal application, this report will be included in the Renewal application form. The document "Scientific Report" is to be completed only if a request for renewal is not requested ([Scientific Report available on the VHRN website](#)). These reports will be used integrally in the Network Annual Report and Network renewal application.

Financial report

For any funded project, a financial report must be submitted by June 30 of the fiscal year following the grant year. As mentioned by the FRQS in their Network Management Guide, at the end of the grant period, the unexpended amounts will have to be returned.

Deadline for application submission: September 1st, 2018

In the event that the deadline is on a Friday or Saturday, the candidate will have until Sunday night to submit his/her application.

Number of grants: dependent on the availability of funds.

To submit your application (PDF) and for more information:

Vision Health Research Network:
reseau.vision.hmr@sss.gouv.qc.ca
 514-252-3400 #1568
visionnetwork.ca/

Réseau thématique soutenu par le



FIRST APPLICATION FOR SUPPORT OF A COMMON INFRASTRUCTURE



VISION HEALTH RESEARCH NETWORK

GRANT YEAR 2018-2019

Form

Deadline for submission: September 1st, 2018

TITLE OF THE COMMON INFRASTRUCTURE (English and French):

SHORT TITLE OF THE COMMON INFRASTRUCTURE (maximum 35 characters, English and French):

Manager of the infrastructure (must be a faculty member of a recognized Quebec university or a permanent member of a clinical ophthalmology unit of a university hospital.)

Last name, First name and titles:

Main affiliation:

Address:

Email:

Phone number:

Statement and signature of the person responsible for the Infrastructure:

As the manager of the Infrastructure mentioned above, I declare that, in the case of a clinical, genetic or human tissue register or database, no data will be transferred or used without the prior consent of the ethics committee of the institution of the researcher who will use them;

As the manager in charge of the Infrastructure mentioned above, I declare that contributors and users have been advised of their inclusion in this report.

Name

Signature

date

ADMINISTRATIVE INFORMATION

Complete information of the Finance Director or the representative who will manage the grant.

Last name, first name:

Phone number:

Email:

Institution's name, (to which the cheque will be payable to)

Complete address where the cheque must be sent:

(civic number, office number, street name, city, postal code)

Fund number (if available):

NAME AND CONTACT INFORMATION

Name and contact information to whom requests to use the infrastructure data should be directed.

Last name, first name:

Phone number:

Email:

Institution's name, (to which the cheque will be payable to)

SUGGESTION OF POTENTIAL EVALUATORS (5 names)

The evaluators must not have published with you during the last five years.

Include: name, titles, affiliation, email, phone, expertise

DESCRIPTION OF THE INFRASTRUCTURE (maximum 1 page)

Describe the following points: (1) nature and mission of the infrastructure, (2) type of data or biological material, type of studied parameters, number of patients, etc., (3) the management of this infrastructure, (4) its accessibility to the members of the Network and (5) the management of the ethic aspect.

USERS (add the required amount of pages)

Identify the users and the contributors (name, title and institution) of this infrastructure for the upcoming year (past or new collaborations and users), as well as the expected changes.

- 1) Researchers (basic science)
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- 2) Researchers and clinicians (clinical research)
–
- 3) National collaborators
–
- 4) International collaborator
–
- 5) Undergraduate students
–
- 6) MSc Students
–
- 7) PhD students
–
- 8) Post-doctoral fellows
–
- 9) Research Assistant
–
- 10) Other (governmental agency, industry, etc.)
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SCIENTIFIC PROGRAMMING (maximum 2 pages)

Describe the planned projects and / or opportunities for the coming year through the use of this common infrastructure.

RELEVANCE OF THE INFRASTRUCTURE (maximum 2 pages, excluding this page)**Describe the strategic and structuring nature of the infrastructure for the upcoming year.**

Application will be assessed following the FRQS performance criteria established for the evaluation of their Thematic Networks, as listed below. **Please answer to all following items when applicable).**

- 1) Leverage effect (grants, public or private investments, partnerships with the biopharmaceutical industry or others).
 - Specify the title of the grant, the authors, the funding agency, the dates of beginning and end, and the amounts per year.
 - Explain briefly how the Network played a role in the attribution of the grant.
 - If it is an "in kind" partnership, describe and estimate the amount
- 2) Development of new strategic and structuring initiatives
- 3) National and international visibility
- 4) Biotechnology development
- 5) Added value for VHRN members and the scientific community
- 6) Development of cross-sector projects and poles of excellence
- 7) Training of the next generation
- 8) Promotion of clinical research
- 9) Added value for target community (new treatments, new personalized health care implementation of new health practices or policies).
- 10) Knowledge transfer, valorization and public communications activities
- 11) Free access to the results

These "deliverables" will serve as indicators of achievement of objectives in the event of a renewal application.

BUDGET AND JUSTIFICATION (maximum 1 page)

- Indicate the amount requested from the Network.
 - Detail and justify.
 - Detail, if appropriate, the types and amounts of support to be obtained from sources other than the VHRN (partnerships) for the funding the infrastructure **over the next year**. Partnerships are strongly encouraged, since they help the VHRN justify their funding.
 - Letters of support and partnership certificates may be attached (optional).
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