RÉSEAU DE RECHERCHE EN SANTÉ DE LA VISION

VISION HEALTH RESEARCH NETWORK

FIRST APPLICATION FOR SUPPORT OF A COMMON INFRASTRUCTURE

VISION HEALTH RESEARCH NETWORK

2021-2022 Competition

INSTRUCTIONS

Deadline for submission: **July 15, 2021***

*In the event that the deadline is on a Friday or Saturday, the candidate will have until Sunday night to submit his/her application.

Goal

The goal of the Common Infrastructures program is to provide resources and tools for researchers of the Vision Health Research Network (VHRN) that they could not otherwise afford, in an effort to promote vision research in Quebec.

Impact of the program

The VHRN common infrastructures have become essential to several laboratories of the Network. Their impact is undeniable in terms of number and quality of scientific articles published in peer-reviewed journals, presentations at provincial, national and international conferences, and research funds. Research based on the use of these infrastructures has, on several occasions, strategically influenced knowledge transfer and implementation of new practices.. The Common Infrastructures program is by far considered as being the most useful and most efficient of the VHRN programs and we intend for it to remain so.

Eligible infrastructures

The types of infrastructures currently allowed are listed below. For funding of other types of infrastructure, please consult with the executive committee of the Network.

- Cell, tissue or other biological material database
- Genetic databases
- Clinical databases
- Registries
- Common technical platforms
- Tools to measure visual function (development and validation of questionnaires, etc.)

Equipment, even for multiple users, is not typically the type of infrastructure supported by the Network. An exception could be made for the maintenance and/or development of an apparatus to be used by a very large number of researchers members of the Network. User fees are not supported by this program (usually covered by operating grants).

The Network will not fund an infrastructure that will benefit only a small group of researchers or a single team. To be financed by the Network, the common infrastructure must benefit several researchers from several teams, and ideally from several institutions. The common infrastructure must be readily available to all Network members upon request.

Ethics

In the case of a clinical registry, clinical database, genetic material, or tissue bank, the endorsement by the Ethics committee of the institution responsible for the bank or the registry is a mandatory prerequisite to any access and/or use of this data bank or registry.

Evaluation Criteria

Applications for common infrastructures maintenance funding will be evaluated according to the same performance criteria as those established by the FRQS for the evaluation of its Thematic Networks. These same criteria are also specified at the top of each section of this form, the renewal application form, as well as in the VHRN Scientific Report form.

Amount and duration of grants

The financial support of a common infrastructure is granted for one year. Exceptionally and in order to allow the installation of a new infrastructure, the first year of grant will be spread over more than one year, until the date of its renewal (deadline for renewal: **October 1st** of the following year). The maximum budget for an infrastructure is $ 30,000 and could be higher if justifiable and depending on performance. In all cases, the amount will depend on the availability of funds. Funding is renewable upon completion of a renewal application form (including a scientific report).

Number of grants: dependent on the availability of funds (maximum of 9 infrastructures in total).

Commitment

1) It is mandatory to mention support from the FRQS Vision Health Research Network in any publication or presentation resulting from the use of an infrastructure funded by the Network. The manager of an infrastructure funded by the Network (i.e. who endorses the application) is responsible to ensure compliance of this rule by each of the users of that infrastructure. Acknowledging the VHRN is free and it is a useful tool to demonstrate the impact of the VHRN.
2) Research resulting from the use of this infrastructure must be presented at the Annual Meeting.

Scientific Report

For all funded common infrastructures, a scientific report including scientific impacts and leverage effects must be completed at the end of the grant. In the case of a renewal application, this report will be included in the Renewal application form. The document "Scientific Report" is to be completed only if a request for renewal is not requested (Scientific Report available on the VHRN website)**.** These reports will be used integrally in the Network Annual Report and Network renewal application.

Financial report

For any VHRN funded project, a financial report must be submitted upon FRQS request at the end of the financial year (March 31st). As mentioned by the FRQS in their Network Management Guide, at the end of the grant period, the unexpended amounts will have to be returned.

Documents to submit

The application must be submitted **as a single PDF document including, in the following order:**

1) '**FIRST APPLICATION FOR THE SUPPORT OF A COMMON INFRASTRUCTURE**'' **form** duly completed
2) **Canadian Common CV (CCV) of the researcher** who manages the infrastructure (FRQS, CIHR or NSERC format) including detailed contributions
3) **Letters of support** when applicable (certificate of partnership)

To submit your application (PDF) and for more information: reseau.vision@ircm.qc.ca

Vision Health Research Network
Teleworking: 4382-825-1425 / IRCM: 514-987-5636
visionnetwork.ca

Réseau thématique soutenu par le

Fonds de recherche Santé Québec

RÉSEAU DE RECHERCHE EN SANTÉ DE LA VISION
VISION HEALTH RESEARCH NETWORK

FISRT APPLICATION FOR SUPPORT OF A COMMON INFRASTRUCTURE

Competition 2021-2022
Form

Réseau thématique soutenu par le
Fonds de recherche Santé Québec

Deadline for submission: **July 15, 2021***
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TITLE OF THE COMMON INFRASTRUCTURE (English and French):

SHORT TITLE OF THE COMMON INFRASTRUCTURE (maximum 35 characters, English and French):

Manager of the infrastructure (must be a faculty member of a recognized Quebec university or a permanent member of a clinical ophthalmology unit of a university hospital.):

Last name, First name and titles:

Main affiliation:

Address:

Email:

Phone number:

Statement and signature of the person responsible for the Infrastructure:

As the manager of the Infrastructure mentioned above, I declare that, in the case of a clinical, genetic or human tissue register or database, no data will be transferred or used without the prior consent of the ethics committee of the institution of the researcher who will use them;

As the manager in charge of the Infrastructure mentioned above, I declare that contributors and users have been advised of their inclusion in this report.

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Name **Signature** **date**

ADMINISTRATIVE INFORMATION

Complete information of the Finance Director or the representative who will manage the grant.

LAST NAME, First name:

Phone number:

Email:

Institution's name (to which the cheque will be payable to):

Complete address where the cheque must be sent:
(office number, civic number, , street name, city and postal code)

Fund number (if available):

CONTACT INFORMATION

Name and contact information to whom requests to use the infrastructure data should be directed.

Last name, first name:

Phone number:

Email:

Institution's name

SUGGESTION OF POTENTIAL EVALUATORS (5 names)

The evaluators must not have published with you during the last five years.
Include: name, titles, affiliation, email, phone, expertise

DESCRIPTION OF THE INFRASTRUCTURE and SCIENTIFIC PROGRAMMATION (maximum 3 pages)

Page 1

- Describe the **infrastructure: (1) nature and mission** of the infrastructure, **(2) type of data** or biological material, type of studied parameters, number of patients, etc.,
- Describe **(3) the management** of this infrastructure, **(4) its accessibility** to the members of the Network
- Describe (**5) the management of the ethic aspect**

Pages 2 and 3

- Describe the **planned projects** and / or **opportunities** for the upcoming year through the use of this common infrastructure and its **potential impact**
- Describe the **added value** for Network members and the scientific community
- Identify the **type of users** (i.e. who will use the infrastructure) and estimate a **number of potential users** for the upcoming year

BUDGET AND JUSTIFICATION (maximum 1 page)

- Indicate the **amount requested** from the Network
- **Detail** and j**ustify**
- Detail, if appropriate, the **types and amounts of support to be obtained** from sources other than the VHRN (partnerships, using fees, etc.) for the funding the infrastructure **over the next year.** Partnerships are strongly encouraged, since they help the VHRN justify their funding
- **Letters of support** and **partnership certificates** may be attached (optional)